



SANTHIGIRI

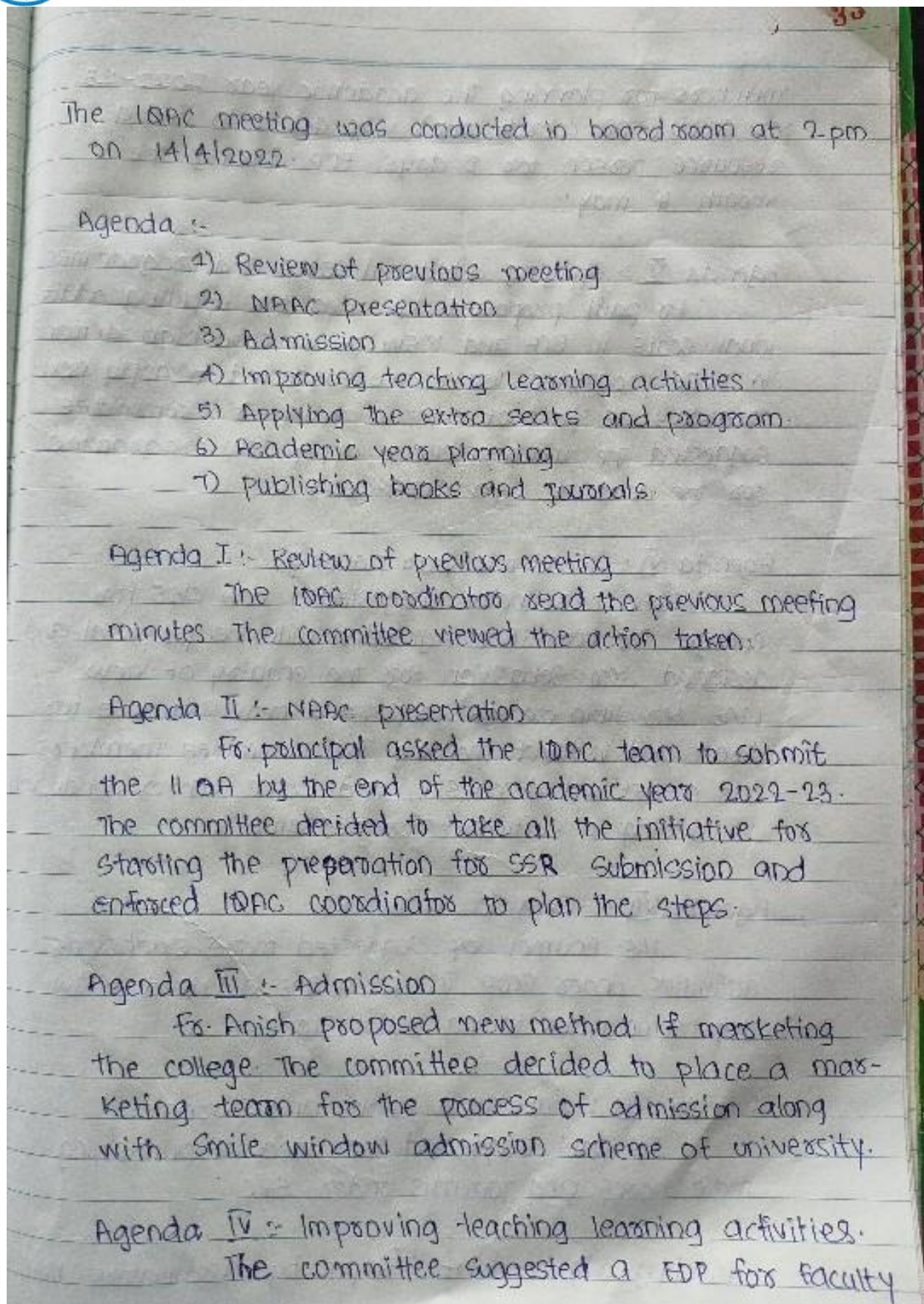
COLLEGE OF COMPUTER SCIENCES

Affiliated to MG University and Approved by AICTE



IQAC MINUTES

2022-2023





members for planning the academic year 2022-23. Mr. shibu (FDP coordinator) was asked to find a resource person for 5 days FDP during the month of may.

Agenda V :- Applying additional seats and programmes. Fr. Paul proposed the idea for applying additional seats in BCA and MSW as we have high demand in those programs. Father also suggested to apply new programs as part of campus growth. The committee suggested the management to apply BSW programme for the academic year 2023-2024.

Agenda VI :- Academic year planning

LOAC coordinators suggested a new CMS for college. The committee agreed with the proposal and assigned Mr. Sebastian for the enquiry of new LMS. Mrs. Jibin George proposed a new software for direct and indirect mapping. The committee members had a detailed discussion and come with a conclusion of buying a software for the same.

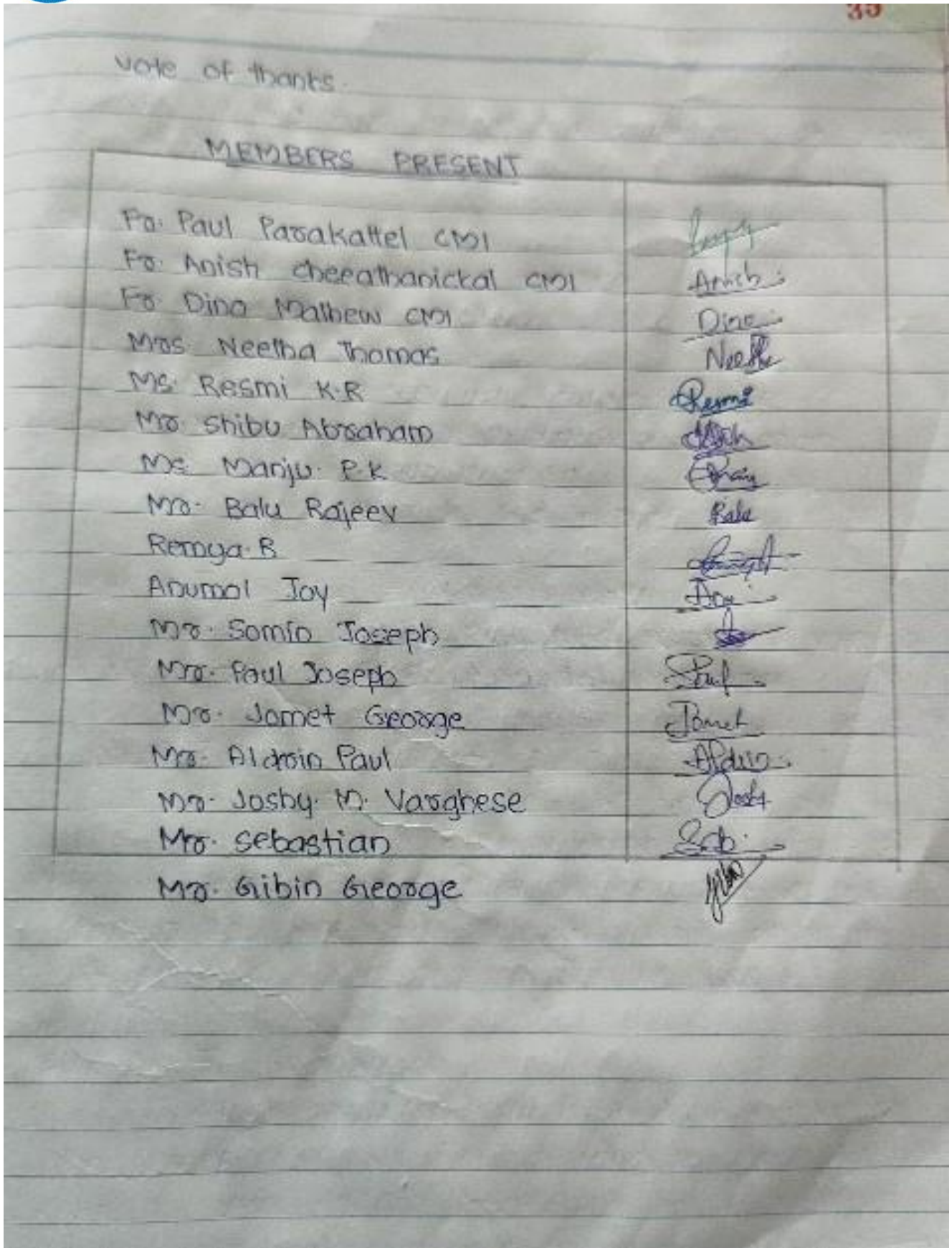
Agenda VII :- Extension activities

Ms Anamol Jay suggested more extensions activities under SCOP. The committee advised MSW department for taking initial steps.

Agenda VIII :- publishing books and journals.

Fr. Paul suggested the idea of publishing more books and journals under SRC.

Meeting adjourned at 3:30 pm by coordinators- LOAC





The IQAC meeting was conducted in Board Room at 2pm on 7/11/2022.

Agenda:

- 1) Review of previous meeting
- 2) conferences, seminars and workshops
- 3) NAAC program
- 4) Annual day
- 5) Improving teaching-learning activities
- 6) Energy auditing
- 7) placement and progression
- 8) Incubation centre

Agenda I:- Review of previous meeting.

IQAC coordinator read the previous meeting minutes. The committee analysed the programs and implementation of actions proposed in previous meeting minutes.

Agenda II:- conferences, seminars and workshops

Dr. Neetha Thomas suggested more IPR conferences. The committee advised all the HODs and cell coordinators to conduct seminars, conferences and workshops in national and international level.

Agenda III:- NAAC program

IQAC coordinator presented the progress in NAAC presentation preparation. The committee had different concern and suggestions and the points were noted for better improvement.

Agenda IV:- Annual day





The committee advised the arts cell coordinators to conduct annual day during the month of January and sports cell coordinators to conduct sports day before January.

Agenda V :- Improving teaching learning activities.
As the campus is back in offline mode. All the faculty members are requested to have new members of Improving TLP through attending FDP's seminars etc. one day training on mapping were planned along with another day training for new ERP.

Agenda VI :- Green-energy auditing.

IQAC coordinators suggested to conduct a green-energy audit as part of SSR preparation. The Committee suggested Ms Anamol Joy to do the needful.

Agenda VII :- placement and progression.

The committee advised the Placement team to conduct more action for better placement for our students. The committee also suggested the career counselling team to have effective guidance for students those who wish for higher studies.

Agenda VIII :- incubation center.

Now, Santhigiri college has an incubation centre with few projects running. In the month of February, the renowned incubation centre will be inaugurated welcoming more





participation from students. IOAC proposed a vote of thanks
and concluded the meeting

MEMBERS PRESENT

Fr. Paul Pasakkattel CMI	Paul
Fr. Anesh cheenthankal CMI	Anesh
Fr. Dipo mathew CMI	Dipo
Ms neetha Thomas	Neetha
MS Resmi K.R	Resmi
Mr. shibu Absabam	Shibu
MS. Manju P.K	Manju
Mr. Balu Rajeev	Balu
Ms. Remya B	Remya
Ms. Anamol Joy	Anamol
Mr. Somin Joseph	Somin
Mr. Paul Joseph	Paul
Mr. Jomet George	Jomet
Mr. Aldrin Paul	Aldrin
Mr. Joshy M Varghese	Joshy





The IQAC meeting was conducted in Board Room at 2pm on 10-2-2023

Agenda.

- * NADC Submission
- * Green - Energy Audit
- * Mapping and New ERP.
- * Probation Center SHIP
- * Website updation
- * Teaching-learning process

Agenda 1 : NADC Submission.

IQAC Coordinator explained the progress in documentation and collection of materials. The Committee was satisfied with progress and decided to submit IQAC by the month of March. The Committee reviewed curriculum planning, TLP, Extension activities and other functional areas. For Paul assigned IQAC coordinator to submit IQAC before March 15.

Agenda 2 : Green Energy Audit.

IQAC Coordinator detailed the audit done on Green Energy and Environment. The Committee asked the progress on audit.

Agenda 3 : Mapping and New ERP.

The Committee had a detailed discussion on new software A credit 360 and Erbase ERP. Mr. Jibin explained all the levels, advantages and disadvantages of both. The Committee suggested extra training for faculty members for both TLP.





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Agenda 4 : Website updation.

Principal put forward immediate ^{need of} updating the college website with the updated department faculty details. He also reminded to add the information regarding the student support ^{services} to website.

Agenda 5 : Teaching Learning Process

IQAC Co-ordinators emphasize the need of enhancing the teaching learning process. The committee jointly agreed the usage of different ICT tools for the better improvement of learning activity among students. Principal informed about the purchasing of Smart TV's and projector as well.

Agenda 6 : Incubation Center SHIP

The Incubation Center of Santhigiri College is officially inaugurated by Mr. Anoop Ambika CEO of KSUM, and Tom Thomas COO, KUSM. on February 10th 2023. The Incubation Center is assigned with a name SHIP (Santhigiri Hub for Innovation and Promotion).

IQAC Proposed vote of thanks and concluded the meeting



Members Present

Fr. Paul Parakkattel CMI

Fr. Anish cheethanickal CMI

Fr. Dino Mathew CMI

Mrs. Neetha Thomas

Mr. Resnu K.R

Mr. Sibin Abraham

Ms. Manju P.K

Mr. Balu Rajeev

Ms. Ramya R

Ms. Anamol Joy

Ms. Soniya Joseph

Mr. Paul Joseph

Mr. Jomel George

Mr. Aldrin Paul

Mr. Joshy M. Vaibave

Copy

Anish

Dino

Neetha

Resnu

Sibin

Manju

Balu

Ramya

Anamol

Sonija

Paul

Jomel

Aldrin

Joshy



The IGAC meeting was conducted in Board Room at 2 p.m.
on 8-04-2023.

Agenda

- * Review of last meeting
- * Academic year planning
- * NAAC - Submission
- * ILP
- * Admission
- * Extension activities
- * Expansion of college

Agenda 1: Review of last meeting

The IGAC co-ordinator read the previous meeting minutes. The committee reviewed the programs in action taken and suggested ideas for better implementation.

Agenda 2: Academic Year planning

The committee advised Mr. Shibu Abraham (FDP co-ordinator) to conduct a FDP OBE for faculty members. As the college is approaching NAAC, the committee suggested more productive academic planning in Research, Incubation and other functional areas for better OPE.

Agenda 3: NAAC Submission

The IGAC co-ordinator explained the process of NAAC. As we submitted our IIA in the month of March 2023. The committee suggested the proper planning of SSR, PVV and PTV. The committee suggested the areas to be improved and assigned IGAC co-ordinator to have a detailed plan.

Agenda 4: Improving TLP

The committee suggested more training programs for faculty members to improve TLP. Fr. Paul suggested more publications and effective use of e-library. The committee advised Mr. Jibon to ensure the proper mapping and training for teachers.

Agenda 5: Admission

The committee advised effective methods for admission through seek-window and through our website.

Agenda 6: Extension activities

Fr. Anish suggested the idea of adding more extension activities for maximum reachout of SCOP. This will help the students for improving their best practice. The committee agreed the suggestions and advised the SCOP for a improving their best plan during the academic year 2022-23.

Agenda 7: New building

The committee reviewed the programs in new building construction and advised the management to open the building as soon as possible. The committee allocated spaces to different cells and classrooms as the college is in the path of the growth.

The meeting ended by 4:00 pm after the vote of thanks of the UGC coordinators.



Members Present.

Fr. Dr. Baby Joseph. CMI	Baby
Fr. Shinto Kannukattayil. CMI	Shinto
Ms. Neelha Thomas	Neelha
Mr. Gibbs George	Gibbs
Mr. Shibu Abraham	Shibu
Mrs. Manju P.K	Manju
Mr. Sharafudeen P.J	Sharaf
Ms. Ranya R	Ranya
Ms. Anamol Joy.	Anamol
Mr. Somto Joseph.	Somto
Mr. Paul Joseph	Paul
Mr. Jomet George	Jomet
Mr. Aldrin Paul	Aldrin
Mr. Joshy. M. Varghese.	Joshy
	Shibu